

# **UNITED STATES COURT OF APPEALS FOR THE FEDERAL CIRCUIT**



## **POSITION VACANCY ANNOUNCEMENT**

<b><u>ANNOUNCEMENT NO.:</u></b>	CAFC-21-25
<b><u>OPEN:</u></b>	December 17, 2021
<b><u>CLOSE:</u></b>	December 24, 2021
<b><u>POSITION TITLE AND SALARY:</u></b>	Information Technology Engineer CL 27 (\$58,189 - \$94,593) Salary in accordance with recruitment and promotion rules. Promotion up to the CL 29 may occur without further posting or competition.
<b><u>LOCATION OF POSITION:</u></b>	United States Court of Appeals for the Federal Circuit 717 Madison Place, N.W. Washington, D.C. 20439

### **About the Court**

The United States Court of Appeals for the Federal Circuit is unique among the thirteen Circuit Courts of Appeal. It has nationwide jurisdiction in a variety of subject areas, including international trade, government contracts, patents, trademarks, certain money claims against the United States government, federal personnel, veterans' benefits, and public safety officers' benefits claims. For additional information about our court please: [Click Here](#)

### **Position Overview**

The United States Court of Appeals for the Federal Circuit is seeking candidates for a full-time Information Technology Engineer. The Information Technology Engineer position is in the Information Technology Office (ITO) and reports to the Systems and Telecommunications Manager. The incumbent is responsible for providing technical support assistance for the court's network, data, telecommunications systems and server infrastructure to include customer support, systems design and development, procurement, installation and implementation, testing, and security. The incumbent will receive tailored instruction, guidance, training, and supervision geared towards developing the individual to become adept with the tools and services required to maintain and administer the court's network and server infrastructure. Responsibilities will increase progressively based on demonstrated ability and with the intent to eventually reach the full performance level.

## **Responsibilities of the Information Technology Engineer include:**

Contribute to the support and management of the court's server and network infrastructure under the guidance and supervision of the IT engineer team.

Assist the help desk and applications development teams with IT technical support in a Windows and Linux environment, on an as needed basis.

Assist with system configurations based on the guidance and instructional documentation prepared by IT staff. Develop an understanding of the process for implementing and maintaining IT services and equipment.

Work with the IT engineer team to support Microsoft technologies such as Windows Server 2016 operating systems within the VMware infrastructure and cloud environments, Exchange Server, Active Directory and Office 365 (O365).

Identify systems and telecommunications requirements for customers and provide new solutions or recommendations for alternative solutions to IT management.

Proactively perform system testing, monitor systems for issues, and alert the ITO team as necessary. Collaborate with other ITO staff to troubleshoot and resolve network and system issues.

Assist the IT team in conducting and analyzing network security assessments and ensure adherence to IT security policies. Utilize and become adept with the IT security tools required for centralized patch management, vulnerability scanning and remediation, intrusion detection, web threat protection, and centralized logging management.

Work with the IT engineer team to manage, configure, maintain, enhance, and troubleshoot local area network (LAN) servers, virtual local area networks (VLANs), wide area network (WAN) connectivity and utilization, wireless connectivity, Voice over Internet Protocol (VoIP) infrastructure, and related equipment (Cisco: routers, switches, firewalls, wireless access points, and their respective cabling).

Maintain an inventory of telecommunications and network related equipment according to internal control policies. Oversee the removal and appropriate disposal of outdated equipment following judiciary policy and guidelines.

## **Required Qualifications**

At a minimum, candidates must possess a high school diploma or equivalent and a minimum of two years of progressively responsible IT experience that provided thorough knowledge of the theories, principles, practices, and skills required in server and desktop virtualization and Windows/Linux server support and maintenance, including the latest developments in systems hardware and software, systems security.

## **Required Competencies**

- The ability to exercise innovative and creative skills to solve challenging issues

- Excellent communication (both oral and written) and organizational skills
- The ability to prioritize, manage multiple tasks, and work effectively under pressure as well the ability to work both independently and in a team environment

### **Preferred Competencies**

- Knowledge and understanding of enterprise technology solutions such as Active Directory, Group Policies, MS Exchange, File and Print Servers, Basic Networking, and Cloud Hosted solutions
- Hands-on or virtual lab experience with server and/or network administration
- Experience working in an IT Help Desk or support environment

### **Application Process and Information**

To be considered, application packages must be complete and submitted using the provided online application system which is accessible by following the link below. Complete packages must include:

1. Cover letter wherein the applicant describes the knowledge, skills, abilities, and or experience that would make her/him well qualified to fill this position
2. Resume outlining educational background, employment history, and other relevant information
3. Completion of online AO-78, Federal Judicial Branch Application for Employment

Once you have the cover letter and resume files (items 1 and 2 above) readily accessible in PDF format, follow the link below to submit your files and complete the online AO-78 (item 3 above):

<https://www.ondemandassessment.com/link/index/IB-7I0YQCCFW?u=116354>

Applicants who require an exception to the online application process may contact Human Resources to request an alternate method using the following email: [hr@cafc.uscourts.gov](mailto:hr@cafc.uscourts.gov)

### **Benefits Information**

The candidate selected for this position will be eligible for a generous federal employee benefits package which includes:

- 11 paid holidays per year
- 13 days of annual (personal) leave accrued each year (accrual increases with the amount of federal civilian service)
- 13 days of sick leave accrued each year
- Federal Employees' Health Benefits
- Retirement benefits
- Thrift Savings Plan (up to 5% employer matched contributions)
- Healthcare and dependent care flexible spending accounts
- Federal Employees' Group Life Insurance
- Commuter public transit benefits
- Federal Employees Dental and Vision Insurance Program
- Long-Term Care Insurance
- On-site gym

## **Other Information**

Only those applicants selected for an interview will be contacted and must travel at their own expense; except that reimbursement for travel may be available during the final stages of the interview process. Reimbursement for relocation is not available.

The court reserves the right to modify the conditions of this announcement, commence interviews immediately, withdraw the announcement, or fill the position at any time, any of which actions may occur without notice.

Employees of the United States Court of Appeals for the Federal Circuit are excepted service appointments. Federal government civil service classifications or regulations do not apply. All offers of employment are provisional pending successful completion of a background check or investigation and a favorable employment suitability determination. This position is subject to Electronic Funds Transfer (EFT) for payroll deposit.

Must be a U. S. citizen or eligible to work in the United States. Non-citizens may be interviewed and considered for employment, but employment offers will only be made to individuals who qualify under one of the exceptions in 8 U.S.C.§ 1324b(a)(3)(B). Under 8 U.S.C.§1324b(a)(3)(B), a lawful permanent resident seeking citizenship may not apply for citizenship until he or she has been a permanent resident for at least five years (three years if seeking naturalization as a spouse of a citizen), at which point he or she must apply for citizenship within six months of becoming eligible, and must complete the process within two years of applying (unless there is a delay caused by the processors of the application). Non-citizens who have not been permanent residents for five years will be required to execute an affidavit that they intend to apply for citizenship when they become eligible to do so.

***The United States Court of Appeals for the Federal Circuit is an Equal Employment Opportunity employer.***