



**UNITED STATES COURT OF APPEALS
FOR THE FEDERAL CIRCUIT**
717 MADISON PLACE, N.W.
WASHINGTON, D.C. 20439

PETER R. MARKSTEINER
CLERK OF COURT

CLERK'S OFFICE
202-275-8000

July 9, 2018

Revised Document Compliance Review Procedure

Effective August 6, 2018, the Clerk's Office will begin issuing a notice of non-compliance when a filing does not comply with either the Federal Rules of Appellate Procedure or the Federal Circuit Rules. This revised procedure is implemented pursuant to Federal Circuit Rule 25(c)(1)(K).

The Clerk's Office currently issues rejection notices, notices of non-compliance, and quality control notices depending on circumstances. Following a lengthy internal review, the Clerk's Office is revising its compliance review procedure to simplify the process and to be more transparent with how we process documents.

New Procedure: Counseled parties and attorneys proceeding pro se will now have five days from the date of the non-compliance notice to file a corrected copy. Unrepresented parties will continue to have fourteen days from the date of the non-compliance notice to file a corrected copy.

Non-compliance notices will include the reason or reasons why the document is not compliant, along with a citation to the relevant rule. If a party does not file a timely corrected document, the Clerk's Office may strike the document from the docket. The original docket entry will be modified to reflect the issuance of a non-compliance notice but will otherwise remain available on the public docket unless the document is stricken due to a lack of timely correction.

We will continue not to require corrective action in response to quality control notices for more minor but important practice note and electronic filing-related errors.

Additional Assistance: If you receive a notice of non-compliance and do not understand the basis for the notice or how to correct your document, please call the Clerk's Office at 202-275-8055 to speak with a case manager.